



Health and Safety Policy Statement

Part 1: Statement of intent

This is the health and safety policy statement of The Community of Hopeweavers.

We are committed to ensuring the health, safety and welfare of our Members, Events Leaders and Members assisting at events. We recognise that the effective management of health and safety is an integral part of our overall ministry. We will

- Manage the health and safety risks arising from our events and activities
- Provide and maintain systems that are safe and minimise risk to health at events
- Provide and maintain safe equipment
- Maintain safe and healthy working conditions
- Ensure safe handling and use of substances
- Ensure that all Leaders and Members assisting at events are competent to carry out their duties by providing appropriate clear information, guidance and adequate training
- Make regular safety reviews of policy and practice

Signed -

Date - 13 November 2025

Name - Ann Spooner

Review Date - November 2026



Part 2: Responsibilities for health and safety

1 Overall and final responsibility for health and safety:

Ann Spooner (Trustee)

2 Responsibility for ensuring this policy is put into practice:

Ann Spooner (Trustee), supported by all Trustees.

3 To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

Trustees - regular review of policy and procedures, updating legislative changes, risk assessments, training and investigation of all accidents.

Leaders of events

- Working safely and efficiently to approved methods.
- Working with regard to the safety of themselves and others.
- Adhering to the Community's safety procedures and rules.
- Reporting all accidents in the proper way and co-operating in the investigation of accidents and measures taken to prevent recurrence.
- Reporting possible hazards, defects or dangers.

4 All members should:

- co-operate with Guardians and Trustees on health and safety matters;
- take reasonable care of their own health and safety; and
- report all health and safety concerns to an appropriate person (as detailed above).



Part 3: Arrangements for health and safety

Risk assessment:

- Risk assessments are required for all events and activities
- Risk assessments will be reviewed when working conditions or the environment changes

Training:

- Event leaders will have induction training before they begin which includes use of risk assessments and all procedures and guidance.
- Training updates will take place as required at event leader meetings and communications

Consultation:

- We will consult with members regularly at the AGM and also communicate any changes and updates as they arise.
- We will provide adequate opportunities and arrangements to enable all Members, Leaders, and public to raise issues of health and safety to the Trustees.

Evacuation:

- Event leaders will check escape routes and evacuation plans for the venues in which the event is held and ensure all participants are aware of them before starting.